



# Texas Christian School Pre-School, Elementary Junior High, and High School

17810 Kieth Harrow, Houston, TX 77084 (281) 550-6060 (281) 550-2400 FAX

Herc Palmquist  
President

Beckie Soliz  
Executive Director

Fully Accredited  
[www.TexasChristianSchool.org](http://www.TexasChristianSchool.org)

## EMPLOYMENT APPLICATION

1. Name: \_\_\_\_\_  
Last First Middle

2. Address: \_\_\_\_\_  
Street  
City State Zip

\_\_\_\_\_ Home Phone Cell Phone Email Address

3. Place of Birth: \_\_\_\_\_ Social Security # \_\_\_\_\_

4. Position Desired: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

5. Preference of Grade or Subject: (a) \_\_\_\_\_  
(Indicate Preference by Order) (b) \_\_\_\_\_  
(c) \_\_\_\_\_  
(d) \_\_\_\_\_

\_\_\_\_\_ Applicant's Signature Date

6. CHRISTIAN BACKGROUND:

a. What is your definition of a Christian? \_\_\_\_\_

---

---

---

---

b. What is your denominational preference? \_\_\_\_\_

c. What is the name of your local church affiliation?

---

d. Are you active in your church? Yes \_\_\_\_\_ No \_\_\_\_\_

e. Are you ordained? Yes \_\_\_\_\_ No \_\_\_\_\_ Licensed? Yes \_\_\_\_\_ No \_\_\_\_\_

By whom? \_\_\_\_\_

**CHURCH ACTIVITIES EXPERIENCE**

Church Name	Complete Address	Supervisor/ Work Description	Dates

7. CHRISTIAN EXPERIENCE (Describe when you accepted Christ as your Savior):

---

---

---

---

---

---

---

8. FUNDAMENTAL TRUTHS OF THE CHRISTIAN FAITH (Include your beliefs on: the believer's security, Heaven and Hell, and what a person must do to go to Heaven.):

---

---

---

---

---

---

---

9. CHRISTIAN PHILOSOPHY OF EDUCATION (Include what you consider to be the distinctive characteristics of the Christian school and how your teaching of subject matter in a Christian school would differ from teaching in a non-Christian school.)

---

---

---

---

---

---

---

10. CAREER GOALS AND REASON FOR APPLYING AT TEXAS CHRISTIAN: \_\_\_\_\_

---

---

---

---

---

---

---

11. MILITARY SERVICE

a. Have you ever served in the U.S. Armed Forces? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Branch of Service \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

b. Highest rank obtained? \_\_\_\_\_

c. Type of discharge? \_\_\_\_\_

12. FOR ENGAGED/MARRIED APPLICANTS ONLY TO BE COMPLETED AND SIGNED BY THE APPLICANT'S FIANCEE/SPOUSE

a. Please state your attitude toward your fiancée/spouse's proposed position at Texas Christian School. \_\_\_\_\_

b. Will this position require you to seek employment? Yes \_\_\_\_\_ No \_\_\_\_\_

c. Are you aware that there will be other sacrifices involving loss of time with your spouse, etc?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Fiancee/Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

13. Hometown and State (or Country): \_\_\_\_\_

14. Citizenship: USA \_\_\_\_\_ Other \_\_\_\_\_ Please Specify Other: \_\_\_\_\_

15. Emergency Contact Person (Other Than Spouse):

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

16. EDUCATIONAL BACKGROUND:

a. Do you have a valid State Teaching Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Type? \_\_\_\_\_

b. If yes, which state issued the certificate? \_\_\_\_\_ (PLEASE ATTACH COPY)

c. Are you ACSI Certified? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, PLEASE ATTACH COPY.

d. List all the institutions attended in chronological order. Please include a complete copy of your transcripts from your college or university.

School/ Institution	Address/ City/State/Zip	Years Attended	Year Graduated	Degree Earned/Major
High School				
College/University				
Graduate Work				
Special				
Formal Bible Training for Credit				

e. BIBLE TRAINING: List any informal Bible training you have received, college credit for courses in Bible taken or taught (list titles of books, correspondence courses in Bible, etc.).

---



---



---



---



---



---

**17. PROFESSIONAL BACKGROUND**

a. Total Years of Teaching Experience: \_\_\_\_\_

b. List any activities/service that have guided or assisted you in your teaching experience:

---



---

c. List any other educational advantage you have had including opportunities to travel.

---

d. Please list below your experience in teaching (public, private, or church school), student teaching, youth, music, Christian education, missionary, etc. List experience in reverse chronological order, beginning with your most recent position.

School/ Institution	Address/City/State/Zip Phone Number	Grades or Subjects	Dates of Service

18. SPECIAL QUALIFICATIONS:

a. Can you teach music? YES \_\_\_\_\_ NO \_\_\_\_\_

Elementary \_\_\_\_\_ Junior High \_\_\_\_\_ Senior High \_\_\_\_\_ Choir (all levels) \_\_\_\_\_

Individual Voice Lessons \_\_\_\_\_ Instrument Music/Instruments \_\_\_\_\_

b. Can you teach art on all levels? Yes \_\_\_\_\_ No \_\_\_\_\_ If you have not had college

training in this area but have had special lessons, please explain: \_\_\_\_\_

---

c. Can you speak: Spanish \_\_\_\_\_ Latin \_\_\_\_\_ French \_\_\_\_\_ German \_\_\_\_\_

Other: \_\_\_\_\_

Can you write: Spanish \_\_\_\_\_ Latin \_\_\_\_\_ French \_\_\_\_\_ German \_\_\_\_\_

Other: \_\_\_\_\_

I have had formal college training in \_\_\_\_\_ and can and will teach it.

d. Check any of the following which you feel that you could direct or coach successfully.

- |                                           |                                              |                                                |
|-------------------------------------------|----------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Arts and Crafts  | <input type="checkbox"/> Debates             | <input type="checkbox"/> Playground Activities |
| <input type="checkbox"/> Baseball         | <input type="checkbox"/> Football            | <input type="checkbox"/> School Plays/Musicals |
| <input type="checkbox"/> Basketball       | <input type="checkbox"/> History Fair        | <input type="checkbox"/> Science Fair          |
| <input type="checkbox"/> Cheerleading     | <input type="checkbox"/> Math Competition    | <input type="checkbox"/> Softball              |
| <input type="checkbox"/> Music/ Orchestra | <input type="checkbox"/> Speech Competitions | <input type="checkbox"/> Track & Field         |
| <input type="checkbox"/> Clubs            | <input type="checkbox"/> Yearbook            | <input type="checkbox"/> Volleyball            |

Other: \_\_\_\_\_

19. Please list any special preparation that you have had and are willing to use as a teacher in a departmental organization: Industrial Arts, Home Economics, Nature Study, Bible and? \_\_\_\_\_

\_\_\_\_\_

20. List special hobbies and interests: \_\_\_\_\_

\_\_\_\_\_

### PLEDGE

As a Christian, I believe the Bible is the verbally inspired Word of God and accept its teachings as the final authority in all matters of faith and life: If accepted as an employee at Texas Christian School, I will help maintain the moral and spiritual ideals of the school, live a life exemplifying Christian values and beliefs, show respect to other members of TCS faculty, and fully support its social, academic, and spiritual standards.

I also understand that withholding or falsifying any information on any documents submitted to Texas Christian School will result in penalties and will be grounds for immediate dismissal from Texas Christian School.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PLEASE BE SURE TO INCLUDE A COPY OF:

- A. Transcripts**
- B. Teacher Certification Certificate**
- C. Three Letters of Recommendation**
- D. Proof of finger printing if available**

REFERENCES (Please indicated four persons whom we may contact by letter or phone.)

1. Name: \_\_\_\_\_  
Pastor Reference

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Employer Reference

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_

4. Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_



## WORK EXPERIENCE

- **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_  
Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Duties Performed: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

- **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_  
Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Duties Performed: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

- **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_  
Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Duties Performed: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**WORK EXPERIENCE**

• **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ **Dates Employed:** \_\_\_\_\_

Duties Performed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

• **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ **Dates Employed:** \_\_\_\_\_

Duties Performed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

• **Company Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip

Supervisor's Name: \_\_\_\_\_ **Dates Employed:** \_\_\_\_\_

Duties Performed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_