

# TEXAS CHRISTIAN COVID OPERATING PLAN

COMMITTED TO EXCELLENCE



# PURPOSE

TCS has created a COVID School Operating Team that will continue developing strategies to prepare for staff & students return to campus in August while prioritizing the health and safety of our school & community.



As TCS administration prepares for school to resume in August, we will follow specific health precautions in accordance with local, state, and federal requirements. Specific decisions and plans regarding on-campus modifications will be finalized as updates are known. Implementation of the level of impact will be determined by local and state health officials.

The Covid team is preparing for possible waves of interruption to on-campus learning in the event our local community experiences a spike in covid-19 cases. If an interruption of physical operations occurs, a shift to level IV will occur and virtual learning will happen immediately. This will only happen if the Texas government officials mandate a campus closure.

In the event of a government mandated campus closure, TCS will transition to online learning right away until the campus is allowed to re-open. During this time essential worker children are allowed to attend our daycare.



# LEVEL OF IMPACT

<p style="text-align: center;"><b>I</b></p> <p style="text-align: center;"><b>Low transmission/ low severity (low level of concern) level of impact</b></p> <ul style="list-style-type: none"><li>• <b>Low impact on public &amp; environment</b></li><li>• <b>Minimal absenteeism (student/staff)</b></li><li>• <b>Level I plan (standard outlines/procedures)</b></li><li>• <b>Normal school routines &amp; procedures</b></li></ul>	<p style="text-align: center;"><b>II</b></p> <p style="text-align: center;"><b>Low transmission/high severity (low to moderate level of concern)</b></p> <ul style="list-style-type: none"><li>• <b>Low to moderate impact on public &amp; environment (due to lower transmission)</b></li><li>• <b>Potential for low to moderate absenteeism (student/staff)</b></li><li>• <b>Level II plan (proactive measures)</b></li><li>• <b>Proactive social distancing &amp; classroom instruction measures</b></li><li>• <b>Proactive health &amp; wellness measures</b></li><li>• <b>Proactive maintenance &amp; cleaning measures</b></li></ul>
<p style="text-align: center;"><b>III</b></p> <p style="text-align: center;"><b>Moderate transmission/moderate severity to high transmission/moderate severity (moderate to high level of concern)</b></p> <ul style="list-style-type: none"><li>• <b>Moderate to high impact on public &amp; environment</b></li><li>• <b>Potential for increased/high levels of absenteeism (student/staff)</b></li><li>• <b>Level III plan (additional measures)</b></li><li>• <b>Additional social distancing &amp; classroom instruction measures</b></li><li>• <b>Additional health &amp; wellness measures</b></li><li>• <b>Additional maintenance &amp; cleaning measures</b></li></ul>	<p style="text-align: center;"><b>IV</b></p> <p style="text-align: center;"><b>Moderate transmission/high severity to high transmission/high severity (extreme level of concern)</b></p> <ul style="list-style-type: none"><li>• <b>severe impact on public &amp; environment potential for high/excessive levels of absenteeism (student/staff)</b></li><li>• <b>Level IV plan (mandatory measures)</b></li><li>• <b>Mandatory social distancing &amp; classroom instruction measures</b></li><li>• <b>Mandatory health &amp; wellness measures</b></li><li>• <b>Mandatory maintenance &amp; cleaning measures</b></li></ul>



# CAMPUS RESPONSE

## LEVEL I

- Normal school routines & procedures (pre-pandemic)
- Standard personal hygiene measures
- Level 1 routine cleaning measures
- Students & staff must be fever free for 48 hours to return to school (level 1 - 4)
- Encourage healthy lifestyle (Diet, exercise, immunizations, etc.)

## LEVEL II

- Implement proactive social distancing protocol - campus wide
- Implement level 2 intentional instruction of hygiene/ respiratory etiquette procedures
- Encourage face mask usage level 2 protocol
- Implement level 2 alternate schedules; plan to reduce large group instruction and/or communal gatherings
- Implement level 2 illness/absence monitoring procedures
- Implement level 2 temperature checks
- Doctor's note to return to school after illness with fever or stomach illness
- Implement quarantine procedures/protocol
- Additional cleaning

## LEVEL III

- Minimize communal gatherings/areas of high levels of traffic
- Implement level 3 hygiene/respiratory etiquette procedures/protocol
- Implement face mask usage protocol
- Temperature checks at door
- Implement alternate schedules, or blend of in-class and online instruction
- Implement illness/absence monitoring policies with intervention support
- Continue following quarantine procedures/protocol
- Proactively prepare online learning materials & prepare to distribute campus wide
- Deep cleaning measures - level 3

## LEVEL IV

- Distribute virtual learning materials
- Implement virtual learning environment plan
- All facilities closed



# INSTRUCTION PLAN

## LEVEL I

- 2020 - 2021 schedule with normal school routines & procedures (pre-pandemic)

## LEVEL II

- Level 2 - 6 ft. Social distancing procedures/schedules (space out student desks, lunchroom seating)
- Reduce group size during group instruction/communal gatherings
- Early drop off 7:00 - 7:30 AM (students will be separated in common area and sent to class at 7:30)
- Staggered dismissal with social distancing in place

## LEVEL III

- Level 3 - 6 ft. Social distancing policies & procedures (space out student desks, lunchroom seat, reduce number of students in rotation at one time)
- Staggered dismissal with social distancing in place
- Consider a blend of online and in-class instruction or online streaming to classroom

## LEVEL IV

- Virtual learning materials distributed to students (*Textbooks, electronic devices, Supplies, copied materials*)
- Implement virtual learning environment plan
- All facilities closed



# CLEANING & DISINFECTING

## • LEVEL I

- Normal School Routines & Procedures (Pre-Pandemic)
- Prepare Inventory of Gloves & Cleaning Supplies to Classrooms (*gloves, wipes, hand sanitizer*)
- Monitor Classrooms to Ensure Cleaning Supplies are Adequately Stocked

## • LEVEL II

- Increase Cleaning Routines of Door Handles and Bathrooms to Twice Daily
- Ensure (EPA Approved) Cleaning Supplies & Gloves are Adequately Stocked & Available in Classrooms
- Cleaning Staff Readily Available to Help with Additional Cleaning/Sanitizing Measures, as Needed
- Maintain Daily Cleaning Log
- All Entry and Office Doors Propped Open for Arrival and Dismissal

## LEVEL III

- Teachers Wipe Down Classroom Surfaces and Door Handles (AM/PM) (*Cleaning staff cleans after-hours.*)
- Deep Clean Entire Building Weekly
- Hard Surfaces Cleaned/Mopped Daily with EPA Approved Chemicals
- Maintain Daily Cleaning Log
- All Entry and Office Doors Propped Open for Arrival and Dismissal

## • LEVEL IV

- School Closure as Mandated by Government Guidelines
- Facilities Cleaned Extensively & Maintained Throughout Duration of Closure



# HEALTH & WELLNESS

## • LEVEL I

- Normal School Routines & Procedures (Pre-Pandemic)
- Standard Personal Hygiene Measures
- Intentional Instruction of Hygiene Etiquette
- Voluntary Use of Face Masks  
Classrooms Supplied with Hand Sanitizer & wipes
- Students with Illness Must Be Fever Free for 48 Hours to Return to School

## • LEVEL II

- Intentional Instruction of Hygiene Etiquette
- Frequent Hand Washing
- Increased Availability of Hand Sanitizer / Hand Wipes
- Implement Cleaning - Level 2
- Teachers Wipe Down Classroom Surfaces (AM/PM)
- Voluntary use of Face Masks  
Mandatory Use for Students with a Cough
- Random Temperature Checks
- Monitoring Procedures Policy  
(*Monitor students with fever / illnesses*)
- Doctor's Note to Return to School After Illness with Fever, cough, stomach illness

## LEVEL III

- Frequent Hand Washing & Frequent Hand Sanitizer/Hand Wipes (*Teachers carry sanitizer/wipes with them for students*)
- Teachers Wipe Down Classroom Surfaces and Door Handles (AM/PM)  
(*Cleaning staff cleans after hours.*)
- Mandatory use of Face Masks in all common areas
- Mandatory Temperature Checks
- Illness/Absence Level 3
- Doctor's Note to Return to School After Illness with Fever, cough or Stomach Illness
- Offer schooling options

## • LEVEL IV

- Mandatory Off Campus Social Distancing/Isolation for Diagnosed  
(*Individual student and individual staff members*)
- Implementation of Virtual Learning Environment Plan





# CHANGES AT TCS

- Temperatures will be checked at the door each day
- Any students showing signs of sickness will need to remain home until a doctor's note is provided
- Sanitation Stations will be placed around school
- Water bottle filler will be installed in place of water fountain
- Dividers will be between shared desks
- Individual desk will be spread out
- Differentiated bell schedules
- Lunches will be staggered or separated
- Parents and visitors will not be allowed in the building during the school day
- While mandated, masks will need to be worn in common areas for ages 10 years and up
- Teachers will keep classes cleaned and disinfected all day
- Each night cleaning crew will disinfect building and playground
- Students will wash hands regularly
- Adjustments have been made to days on school calendar
- Dismissal times will be staggered
- Adjustments will be made as needed



# SHOULD SOMEONE TEST POSITIVE

